

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
July 22, 2013
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. VDOT Presentation – North/South Corridor *(Tab 10)(60 min)*
- b. Downtown Improvements – North King Street *(Tab 12)(30 min)*
- c. Legislative Agenda – Initial Discussion *(Tab 13)(30 min)*
- d. Downtown “Open for Business” Construction Plan *(Tab 14)(15 min)*

2. Additions to Future Council Meetings (Tab A)

3. Information Memorandums

- a. Code Yellow/Code Red Actions *(Tab 15)*
- b. TLCP 2013-0002 Commission Permit – Loudoun Water *(material to be distributed prior to meeting)*
- c. Utility Department Capacity Update *(Tab 17)*

4. Closed Session

- a. None.

5. Council Invitations

July 18 – Basics First Chiropractic Ribbon Cutting, 5:30 p.m., 1509 Dodona Terr.
#100 (Village at Leesburg)

July 25 – Ribbon Cutting for Dulles Motor Cars, 4 p.m., Catoctin Circle

Aug. 2 – Big Lots Ribbon Cutting, 8:45 a.m., Battlefield Shopping Center (Edwards
Ferry Road)

Aug. 6 – National Night Out, 6-9 p.m., Catoctin Elementary School, Catoctin Circle,
SW

Sept. 3 – State Proclamation for Leesburg Volunteer Fire Company presentation,
time tbd., Station 1

Sept. 28 – Leesburg Airshow, Leesburg Executive Airport

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting

July 23, 2013

7:30 p.m.

Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Wright
3. SALUTE TO THE FLAG: Council Member Burk
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Work Session Minutes of June 24, 2013
 - b. Regular Session Minutes of June 25, 2013
 - c. Work Session Minutes of July 8, 2013
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Certificates of Recognition – Special Olympians
 - b. Patriot Cup Presentation
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Battlefield Parkway – Rt. 15 to Dulles Greenway Easement Acquisition Authorization (*Tab 01*)

RESOLUTION

Declaring that a Public Necessity and Use Exists, Authorizing an Offer to Acquire Right of Way Dedications and Permanent and Temporary Easements for the Battlefield Parkway – Route 15 to Dulles Greenway Project.

- b. Airport Repair and Maintenance Supplemental Appropriation (*Tab 02*)

RESOLUTION

Amending the FY 2014 Budget and Making a Supplemental Appropriation in the Amount of \$68,000 from Undesignated Fund Balance to the General Fund for a Virginia Department of Aviation Reimbursement Grant for Airport Maintenance.

- c. Appropriation of 2013 JAG Grant Funds (Tab 03)

RESOLUTION

Approving Amendments to the FY 2014 General Fund Budget, and Making Appropriations for \$2,109 Awarded through a Grant Received by the Police Department from US Department of Justice and Virginia Department of Criminal Justice Services.

10. PUBLIC HEARINGS/PUBLIC INPUT

- a. Potomac Crossing Park – Use of Settlement Funds – Amending the Capital Improvements Program and Establishing Appropriation (Tab 04)(60 min)

RESOLUTION

Directing Staff to Initiate the Final Design and Development of Potomac Crossing Park Utilizing \$597,159 in Settlement Funds

RESOLUTION

Amending the Fiscal Year 2014-2019 Capital Improvements Program and Making a Supplemental Appropriation in the Amount of \$597,159 for the Potomac Crossing Recreational Improvements Project

- b. Special Exception TLSE 2013-0005 Owais Day Care (Tab 05)(20 min)

RESOLUTION

Approving TLSE 2013-0005, Nosheen Owais Home Day Care, A Child Care Center Located on Property Identified as PIN Number 187-19-5188 and Located at 913 Buttonwood Terrace, N.E.

- c. Special Exception TLSE 2013-0009 Pinky Day Care (Tab 06)(20 min)

RESOLUTION

Approving TLSE 2013-0009, Pinky Home Day Care, a Child Care Center Located on Property Identified as PIN Number 271-28-3031 and Located at 422 Deerpath Avenue, S.E.

- d. Capital Asset Replacement Reserve (CARR) Appropriation (Tab 07)(15 min)

RESOLUTION

Amending the FY 2014 General Fund Budget and Making a Supplemental Appropriation in the Amount of \$1,626,136 for the Replacement of Capital Assets

- e. Amending Chapter 32 of the Town Code regarding Solicitation on Highways (Tab 08)(15 min)

ORDINANCE

To Amend and Reordain Chapter 32 (Traffic and Vehicles), Article V (Stopping, Standing and Parking), and Add Division 5 (Solicitation on Highways), Section 32-272 (Solicitation on Highways Prohibited)

11. RESOLUTIONS AND MOTIONS

- a. Approving a Memorandum of Agreement – MacDowell Brew Kitchen (Material to be provided prior to meeting)(20 min)

MOTION

- b. North-South Corridor Statement (Tab 10)

ACTION *(as directed at work session)*

RESOLUTION

Leesburg Town Council North-South Corridor Position Statement

- c. Fee Waiver for the 10th Annual Battlefield Run in Support of the Special Operations Warrior Foundation (Tab 11)(10 min)

RESOLUTION

Approving a Waiver of Fees for the Tenth Annual Battlefield Run in Support of the Special Operations Warrior Foundation

- d. Downtown Improvements – North King Street (Tab 12)(10 min)

MOTION *(as directed at work session)*

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

14. NEW BUSINESS

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. CLOSED SESSION
 - a. None.
19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

<p>Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.</p>
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REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.